

**NICMAR**

**NATIONAL INSTITUTE OF CONSTRUCTION  
MANAGEMENT AND RESEARCH**

**SCHOOL OF DISTANCE EDUCATION**

**APPLICATION FORM**

**Instructions to Candidates**

1. Fill the forms in your own handwriting.
2. No column should be left blank in any Form.
3. All candidates are required to fill the following :
  - i. Form I - Bio-data Sheet
  - ii. Sponsored candidates should have Form II (Sponsorship Form) duly filled in by sponsoring authority and submit alongwith the application.
4. On the Acknowledgement Card, write your address on the reverse and affix a Rs.5/- postal stamp.
5. Enclose a self addressed envelope (25 cm x 12 cm) bearing Rs. 5/- postal stamp.
6. All forms duly filled in alongwith the enclosures (i.e. attested copies of certificates & mark-sheets of SSC, HSC & Degree/Diploma and one passport size & one stamp size photograph), and a DD of Rs. 1000/- in favour of "**NICMAR-SODE**" payable at Pune should be sent by Registered Post to:

**The Dean-SODE**  
**NATIONAL INSTITUTE OF CONSTRUCTION**  
**MANAGEMENT AND RESEARCH**  
**25/1, Balewadi**  
**N.I.A. Post Office**  
**Pune - 411 045.**  
Tel : 27292671/27292512 Extn.: 202 / 223 / **65103208**  
Fax: (020) 27291057.  
E-mail : code@nicmar.ac.in

**NATIONAL INSTITUTE OF CONSTRUCTION  
 MANAGEMENT AND RESEARCH**

**NICMAR**

**SCHOOL OF DISTANCE EDUCATION**

**Application for Admission to**

- 1. Waterproofing and Maintenance of Concrete Structures
- 2. Advanced Technology for Concrete Repair
- 3. Application of Polymeric Materials in Construction

*Affix Passport  
 Size  
 Photograph*

*(Please specify the course you have selected – pl. tick)*

**A. BIO-DATA SHEET**

1.	Name	..... Surname      Given Name      Middle Name																
2.	Date of Birth	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> </tr> <tr> <td colspan="2" style="text-align: center;">Day</td> <td colspan="2" style="text-align: center;">Month</td> <td colspan="4" style="text-align: center;">Year</td> </tr> </table>									Day		Month		Year			
Day		Month		Year														
3.	Sex	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="border: 1px solid black; width: 100px; height: 20px;">Male <input type="checkbox"/></td> <td style="border: 1px solid black; width: 100px; height: 20px;">Female <input type="checkbox"/></td> </tr> </table>	Male <input type="checkbox"/>	Female <input type="checkbox"/>														
Male <input type="checkbox"/>	Female <input type="checkbox"/>																	
4.	Present Address (for correspondence)	..... ..... ..... Tel.: ..... E-mail: .....																
5.	Permanent Address	..... ..... ..... Tel.: ..... E-mail: .....																
6.	Marital Status	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="border: 1px solid black; width: 100px; height: 20px;">Married <input type="checkbox"/></td> <td style="border: 1px solid black; width: 100px; height: 20px;">Unmarried <input type="checkbox"/></td> </tr> </table>	Married <input type="checkbox"/>	Unmarried <input type="checkbox"/>														
Married <input type="checkbox"/>	Unmarried <input type="checkbox"/>																	
7.	What is your father's/ guardian's Name & profession?	..... .....																
8.	What is your present occupational status?	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="border: 1px solid black; width: 100px; height: 20px;">Student <input type="checkbox"/></td> <td style="border: 1px solid black; width: 100px; height: 20px;">Employee <input type="checkbox"/></td> <td style="border: 1px solid black; width: 100px; height: 20px;">In between studies &amp; job <input type="checkbox"/></td> </tr> </table>	Student <input type="checkbox"/>	Employee <input type="checkbox"/>	In between studies & job <input type="checkbox"/>													
Student <input type="checkbox"/>	Employee <input type="checkbox"/>	In between studies & job <input type="checkbox"/>																
9.	Who will finance your studies ?	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="border: 1px solid black; width: 50px; height: 20px;">Self <input type="checkbox"/></td> <td style="border: 1px solid black; width: 50px; height: 20px;">Father <input type="checkbox"/></td> <td style="border: 1px solid black; width: 50px; height: 20px;">Guardian <input type="checkbox"/></td> <td style="border: 1px solid black; width: 50px; height: 20px;">Govt. <input type="checkbox"/></td> </tr> </table>	Self <input type="checkbox"/>	Father <input type="checkbox"/>	Guardian <input type="checkbox"/>	Govt. <input type="checkbox"/>												
Self <input type="checkbox"/>	Father <input type="checkbox"/>	Guardian <input type="checkbox"/>	Govt. <input type="checkbox"/>															
10.	Are you employed ?	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="border: 1px solid black; width: 100px; height: 20px;">Yes <input type="checkbox"/></td> <td style="border: 1px solid black; width: 100px; height: 20px;">No <input type="checkbox"/></td> </tr> </table>	Yes <input type="checkbox"/>	No <input type="checkbox"/>														
Yes <input type="checkbox"/>	No <input type="checkbox"/>																	
11.	If still a student, when do you expect your result to be declared?	..... .....																
12.	How is your profi- ciency of English	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="border: 1px solid black; width: 100px; height: 20px;"><b>Spoken:</b></td> <td style="border: 1px solid black; width: 100px; height: 20px;">Excellent <input type="checkbox"/></td> <td style="border: 1px solid black; width: 100px; height: 20px;">Good <input type="checkbox"/></td> <td style="border: 1px solid black; width: 100px; height: 20px;">Could be better <input type="checkbox"/></td> </tr> </table>	<b>Spoken:</b>	Excellent <input type="checkbox"/>	Good <input type="checkbox"/>	Could be better <input type="checkbox"/>												
<b>Spoken:</b>	Excellent <input type="checkbox"/>	Good <input type="checkbox"/>	Could be better <input type="checkbox"/>															

Language?	<b>Written:</b>	<i>Excellent</i>	<i>Good</i>	<i>Could be better</i>
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<b>13. ACADEMIC QUALIFICATIONS</b>							
Sr. No.	Examination	University/ Board	Month & year of passing	Class / Division	% of Marks obtained*	Institution	Encl. No.
i.	S.S.C./S.S.L.C. CBSE						
ii.	Higher Secondary/ Pre-University (10 + 2 std.)						
iii.	Bachelor's Degree in.....						
iv.	Any other Technical Diploma						
v.	Post Graduate Degree/Diploma in.....						
vi.	Any other Professional Qualifications						
* Class / % of marks as awarded by the concerned University							
14.	Medium of Instructions at :		School .....		College .....		
16.	What Languages (other than English)		Speak : .....				
			Read only : .....				
			Write only : .....				
<b>17. WORK EXPERIENCE</b>							
Please start from the present employer.							
Sr. No.	Name & Address	Date of		Designation	Last Gross Monthly pay	Nature of work	
		Joining	Leaving				
i.							
ii.							
iii.							
<b>18. Computer Proficiency</b>							
i.	Operating System	Windows / XP					
ii.	Project Mgmt.	<b>Primavera</b>	High	Low	Nil	<b>MS Project</b>	High Low Nil
iii.	Office Mgmt.	<b>MS Office</b>	High	Low	Nil	<b>Excel/Tally</b>	High Low Nil
iv.	Others	<b>Internet</b>	High	Low	Nil		

Write below your reasons of applying for this Programme, and about your career plans, ambitions, motivation, competencies, training needs, friends and non-friends etc. in 150 words.

I certify that the particulars given above are correct to the best of my knowledge and belief and my admission is liable to be cancelled in case of any discrepancy found later on.

I agree to abide by the rules and regulations as well as discipline of the Institute.

Place: ..... Signature of Applicant: .....

Date: ..... Name of Applicant: .....

No. of Enclosures: .....

FORM II

NICMAR

NICMAR SCHOOL OF DISTANCE EDUCATION

**SPONSORSHIP FORM**

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*(Please specify the course you have selected)*

Dean-SODE  
NICMAR  
Pune.

Sir,

We are pleased to sponsor Mr./Ms..... S/D/of .....for admission to the Programme of Studies ..... at Pune. In case of the applicant is granted admission, we give the following undertaking:

- i. The applicant will be granted study leave for attending Regional Contact Classes and Exams.
- ii. We will pay all the tuition and other fees in respect of the candidate as per details given in the Prospectus for the Programme issued by the Institute.
- iii. During the course of his/her studies, the candidate will be paid full/part salary as admissible.

Name and address of the Company	Signature	:	.....
.....	Name	:	.....
.....	Designation:	:	.....
.....	Place	:	.....