

NICMAR

**NATIONAL INSTITUTE OF CONSTRUCTION
MANAGEMENT AND RESEARCH**

SCHOOL OF DISTANCE EDUCATION

APPLICATION FORM

Instructions to Candidates

1. Fill the forms in your own handwriting.
2. No column should be left blank in any Form.
3. All candidates are required to fill all the required information in the Application Form neatly and correctly.
4. On the Acknowledgement Card, write your address on the reverse and affix a Rs.5/- postal stamp.
5. Enclose a self addressed envelope (25 cm x 12 cm) bearing Rs. 5/- postal stamp.
6. **All forms duly filled in alongwith the enclosures** (i.e. attested copies of certificates & mark-sheets of SSC, HSC & Degree/Diploma and one passport size & one stamp size photograph), **and a DD of Rs. 1103/- in favour of "NICMAR – SODE" payable at Pune should be sent by Registered Post to:**

**The Dean-SODE
NATIONAL INSTITUTE OF CONSTRUCTION
MANAGEMENT AND RESEARCH
25/1, Balewadi
N.I.A. Post Office
Pune - 411 045.**

Tel : (020) 66859 241 / 243 Direct line: (020) 65103208

Fax: (020) 27291057.

E-mail : code@nicmar.ac.in

**NATIONAL INSTITUTE OF CONSTRUCTION
MANAGEMENT AND RESEARCH**

Application for Admission to

Please specify the name of courses

.....
.....

NICMAR

*Affix Passport
Size
Photograph*

A. BIO-DATA SHEET

1.	Name Surname Given Name Middle Name																		
2.	Date of Birth	<table border="1"> <tr><td> </td><td> </td></tr> <tr><td>Day</td><td> </td></tr> </table>			Day		<table border="1"> <tr><td> </td><td> </td></tr> <tr><td>Month</td><td> </td></tr> </table>			Month		<table border="1"> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td colspan="4">Year</td></tr> </table>					Year			
Day																				
Month																				
Year																				
3.	Sex	<table border="1"> <tr><td>Male</td><td> </td></tr> </table>	Male		<table border="1"> <tr><td>Female</td><td> </td></tr> </table>	Female														
Male																				
Female																				
4.	Present Address (for correspondence) Tel.:..... E-mail:.....																		
5.	Permanent Address Tel.:..... E-mail:.....																		
6.	Marital Status	<table border="1"> <tr><td>Married</td><td> </td></tr> </table>	Married		<table border="1"> <tr><td>Unmarried</td><td> </td></tr> </table>	Unmarried														
Married																				
Unmarried																				
7.	Father's Name																		
8.	What is your father's/ guardian's profession?																		
9.	What is your present occupational status?	<table border="1"> <tr><td>Student</td></tr> </table>	Student	<table border="1"> <tr><td>Employee</td></tr> </table>	Employee	<table border="1"> <tr><td>In between studies & job</td></tr> </table>	In between studies & job													
Student																				
Employee																				
In between studies & job																				
10.	Designation and address in the company																		
11.	Are you employed ?	<table border="1"> <tr><td>Yes</td><td> </td></tr> </table>	Yes		<table border="1"> <tr><td>No</td><td> </td></tr> </table>	No														
Yes																				
No																				
12.	How is your proficiency of English Language?	<table border="1"> <tr> <td>Spoken:</td> <td>Excellent</td> <td>Good</td> <td>Could be better</td> </tr> <tr> <td>Written:</td> <td>Excellent</td> <td>Good</td> <td>Could be better</td> </tr> </table>			Spoken:	Excellent	Good	Could be better	Written:	Excellent	Good	Could be better								
Spoken:	Excellent	Good	Could be better																	
Written:	Excellent	Good	Could be better																	

Please note that we are not in a position to give hostel facilities for the students of distance education Programmes.

13. ACADEMIC QUALIFICATIONS									
Sr. No.	Examination	Institute/ College	Month & year of passing	Class/ Division	% of Marks obtained*	University/ Board	Encl.		
i.	S.S.C./S.S.L.C. CBSE								
ii.	Higher Secondary/ Pre-University (10 + 2 std.)								
iii.	Any other Technical Diploma								
iv.	Bachelor's Degree in.....	1 st Year							
		2 nd Year							
		3 rd Year							
		Last Exams							
v.	Post Graduate Degree/Diploma in.....								
vi.	Scores obtained in GATE/MAT/CAT/GMAT /XAT/ATMA								
* Class / % of marks as awarded by the concerned University									
14.	Medium of Instructions at :		School College						
16.	What Languages (other than English)		Speak : Read only : Write only :						
17. WORK EXPERIENCE Please start from the present employer.									
Sr. No.	Name & Address	Date of		Designation	Last Gross Monthly pay	Nature of work			
		Joining	Leaving						
i.									
ii.									
iii.									
18. Computer Proficiency									
i.	Operating System	Windows / XP							
ii.	Project Mgmt.	Primavera	High	Low	Nil	MS Project	High	Low	Nil
iii.	Office Mgmt.	MS Office	High	Low	Nil	Excel/Tally	High	Low	Nil
iv.	Others	Internet	High	Low	Nil				

Write below your reasons of applying for this Programme, and about your career plans, ambitions, motivation, competencies, training needs, friends and non-friends etc. in 150 words.

I certify that the particulars given above are correct to the best of my knowledge and belief and my admission is liable to be cancelled in case of any discrepancy found later on.

I agree to abide by the rules and regulations as well as discipline of the Institute.

Place: Signature of Applicant:

Date: Name of Applicant:

No. of Enclosures: