



NICMAR
UNIVERSITY
PUNE

IQAC Meeting No. 02/December 19, 2023

- **Notification & Agenda**
- **Attendance Sheet**
- **Minutes of the Meeting**

NOTIFICATION AND AGENDA

Meeting No.	:	02/2023
Day / Date	:	Tuesday, December 19, 2023
Time	:	03:00 PM
Mode	:	Hybrid
Place	:	F- 20, NICMAR University Campus, 25/1, NIA Post Office, Balewadi Pune- 411 045

Agenda

1. Welcome note by Dr. Mrs. Sushma S. Kulkarni, VC and Chairperson of IQAC committee, NICMAR University, Pune
2. Vote of thanks to Dr. P. K. Samanta as well as outgoing members of the committee
3. A review of the previous minutes of the meeting held on 29th August, 2023
4. Action Taken Report
5. Approval of the new IQAC committee
6. Discussion on the curriculum as per NEP 2020 and accreditation requirements
7. Academic initiatives to improve quality - Studium Tech Software and Faculty Training Programmes
8. Review on feedback forms designed to collect feedback from various stakeholders
9. Suggestions from school deans for quality improvement in academics and research
10. Update on collaboration with L&T for a new M. Tech. programme

**MINUTES OF THE INTENAL QUALITY ASSURANCE CELL (IQAC) MEETING OF NICMAR UNIVERSITY
HELD ON TUESDAY, 19TH DECEMBER 2023 AT 3.00 PM AT THE F-20, AT UNIVERSITY CAMPUS**

Members Present



NICMAR
UNIVERSITY

**IQAC COMMITTEE MEETING
IQAC/23-24/02**

Day / Date : Tuesday, 19th December- 2023

Time : 3 To 5 pm

Venue : F-20 NICMAR University, Pune

Mode : Hybrid

Attendance Sheet

Sr. No.	Name of the Member	Designated Members	Signature
1	Dr. Mrs. Sushma S. Kulkarni	Chair Person	Onfile
2	Dr. Adinath Damale	Member	Adinath Damale
3	Mr. A. R. Jadhav	Member	
4	Dr. Abhijat Abhyankar	Member	abhijat
5	Mr. Amey Dhote	Member	Absent
6	Dr. Amit Hiray	Head- QA	Amit Hiray
7	Dr. Anil Agarwal	Member	Absent
8	Dr. Darshan Mahajan	Member	Absent
9	Dr. Harish Singla	Member	
10	Mr. J. P. Shroff	Member	Absent
11	Dr. Jonardan Koner	Member	
12	Prof. Madhav B. Kumthekar	Member	
13	Dr. Prashant I. Dave	Member	Prashant Dave
14	Ms. Priyanka Challapalli	Member	Absent
15	Dr. Rahul Deshpande	Dean- IQAC	
16	Dr. Rajanikant Rajhans	Member	Rajanikant Rajhans
17	Dr. Rajesh Goyal	Member	Rajesh Goyal
18	Mr. Ravindra Wani	Member	Ravindra Wani
19	Mr. Sameer Dutta	Member	Absent
20	Dr. Smitha Yadav	Member	Absent
21	Mr. Yashwant Bhatt	Member	Absent

To grant leave of absence, if any:

1. Dr. Anil Agarwal
2. Dr. Darshan Mahajan
3. Dr. Smitha Yadav
4. Mr. Sameer Dutta
5. Mr. J. P. Shroff
6. Ms. Priyanka Challapalli
7. Mr. Amey Dhote
8. Mr. Yashwant Bhatt

The members above were granted the leave of absence.

A meeting of the members was called upon to discuss the predefined agenda as given above. The discussions and decisions made during the meeting have been documented as follows:

1. Welcome note by Dr. Mrs. Sushma S. Kulkarni, VC and Chairperson of IQAC committee, NICMAR University, Pune

Dr. Mrs. Sushma S. Kulkarni, VC and Chairperson of the IQAC committee welcomed all the members to the meeting.

2. Vote of thanks to Dr. P. K. Samanta as well as members of outgoing committee

Dr. Mrs. Sushma S. Kulkarni, Vice Chancellor proposed a vote of thanks to all outgoing members of the previous IQAC committee and appreciated the efforts taken by Dr. P. K. Samanta, Director - IQAC for constituting the IQAC and successfully handling the IQAC prior to the constitution of the new committee.

The Vice-Chancellor apprised the members of the appointment of Dr. Rahul Deshpande as a Dean - Quality Assurance. She also informed that the University has restructured the IQAC committee. This decision has been taken on the basis of the new appointments in the University.

Dr. Rahul Deshpande thanked and appreciated the foundational work done by the previous IQAC members.

3. A review of the previous minutes of the meeting held on 29th August, 2023

Minutes of the previous meeting of the IQAC dated 29th August, 2023, were placed before the committee.

The members after due deliberations took note of the same and passed the following resolution unanimously:

"RESOLVED THAT the IQAC hereby approves the minutes of 1st IQAC meeting.

RESOLVED FURTHER THAT a certified copy of this resolution may be furnished to the concerned person(s) and/or authorities for giving effect to this resolution, under the hands of the Vice Chancellor of the University."

4. Action Taken Report

ACTION TAKEN REPORT (29th August, 2023)

Sr. No.	Point Discussed	Responsible Person	Action to be Taken	Remarks
1.	Academic initiatives to improve quality - Training on OBE	IQAC Director	Organizing CO-PO mapping workshop for Deans, Heads and Faculty	Five workshops organised
2.	Academic initiatives to improve quality - Training on OBE by External Experts	IQAC Director	Organizing CO-PO mapping workshop for Deans, Heads and Faculty by External Experts	Workshops organised
3.	Preparation of Course file by the course leaders	Dean Academics and Director IQAC	Workshops organised to clarify the doubts of faculty in this regard	Course files submissions need to be monitored
4.	IQAC Working Committee	IQAC Director	Requested school deans to nominate 2 faculties from each school	Committee formed
5.	Designing Feedback Forms	IQAC Director	Referring the formats of other Universities and NAAC suggested formats	Completed
6.	Development of policy for Faculty and Staff Appraisal & Career Advancement Schemes	IQAC Director	Appraisal policy for Faculty and Staff are to be designed based on the existing policy of the University	In Process
7.	Best practices to be started at NUP	IQAC Director	Brainstorming on the existing and new Best Practices to be adopted	To be initiated
8.	Expert Talk on regular intervals by industry experts and Alumni	IQAC Director	Hariharan Naganathan Wentworth University, USA	Organised by CoEAP
9.	Policy for Green Audit, Energy Audit	IQAC Director	Some initiatives started at University level	More are to be followed
10.	Institution Development Plan as per UGC Guidelines	IQAC Director	UGC guidelines are being referred and initial meetings held	In Process
11.	NAAC Criterion-wise distribution of responsibilities to respective Deans/Activity Heads	IQAC Director	Criteria-wise documents sent to different departments (Deans/Heads)	Response collection in process

The members appreciated the initiatives taken by the IQAC team and took note of the same.

5. Approval of the new IQAC Committee

As the university has undergone organizational restructuring, Dr. Rahul Deshpande, Dean of Quality Assurance, introduced new committee members as below :

Sr. No.	Name of the Member	Designated Members	Category
1	Dr. Mrs. Sushma S. Kulkarni	Chair Person	Vice Chancellor
2	Dr. Prashant I Dave	Member	Registrar
3	Dr. Anil Agarwal	Member	Dean Academics
4	Dr. Jonardan Koner	Member	Dean of Career Services, International Affairs and Alumni Relations
5	Dr. Rajesh Goyal	Member	Dean of Infrastructure & Planning
6	Dr. Adinath Damle	Member	COE
7	Dr. Rahul Deshpande	Member, Secretary	Dean of Quality Assurance
8	Dr. Rajanikant Rajhans	Member	Dean of Research & Development
9	Dr. Darshan Mahajan	Member	Dean of Student Affairs
10	Dr. Harish Singla	Member	Dean of NICMAR Business School
11	Dr. Smitha Yadav	Member	Dean of School of Construction Management
12	Dr. Abhijat Abhyankar	Member	Interim Dean of School of Energy & Environment
13	Dr. Amit Hiray	Member	Head- QA
14	Mr. A. R. Jadhav	Member	Librarian
15	Mr. J. P. Shroff	Member	Employer/Industry
16	Prof. Madhav B. Kumthekar	Member	Academician
17	Mr. Ravindra Wani	Member	Management representative
18	Mr. Sameer Dutta	Member	Alumni
19	Ms. Priyanka Challapalli	Member	Student Co-Ordinator
20	Mr. Amartya Sharma	Member	Student Co. Co-Ordinator
21	Mr. Yashwant Bhatt	Member	Parent

"RESOLVED THAT the IQAC hereby approves of the new members added to the IQAC Committee.
RESOLVED FURTHER THAT a certified copy of this resolution may be furnished to the concerned person(s) and/or authorities for giving effect to this resolution, under the hands of the Vice Chancellor of the University."

6. Discussion on the curriculum as per NEP 2020 and accreditation requirements

Dr. Rahul Deshpande initiated the discussion on inclusion of NEP 2020 recommendations in the curriculum of the university. The university has implemented many aspects of NEP already in the curriculum and academic structure such as multiple entry/multiple exit, academic bank of credits, MOOCs, digitalization initiatives, etc. It was pointed out that a few areas such as Indian Knowledge Systems related subjects, which are part of B. Arch. and B.Tech. curricula, need to be

implemented across the MBA programmes as well. Specialized subjects/electives on Climate Change, Entrepreneurship need to be incorporated across the programmes of the university.

VC Madam suggested that since the university was standardizing the curricula of all the programmes, it presented a good opportunity to incorporate the above discussed changes.

VC Madam brought to the notice of the committee a proposal from the Gandhi Institute of Engineering and Technology (GIET) University, Odisha to provide their students exposure to the latest construction technologies such as BIM. The committee felt it was a noble initiative to collaborate with the GIET University and provide platforms to all students to update their knowledge.

7. Academic initiatives to improve quality - Studium Tech Software and Faculty Training Programmes

Dr. Prashant Dave, Registrar informed the committee that the university was working closely with the Studium Tech Software to digitalize its teaching-learning process. The software would help with day-to-day teaching/learning aspects for students as well as faculty. It would allow to capture the data needed for the accreditation process. In the coming month, the faculty would be trained to use the software as it would become an integral part of the university's record keeping process.

8. Review on feedback forms designed to collect feedback from various stakeholders

Dr. Amit Hiray discussed the feedback forms designed for collecting feedback from various stakeholders. Dr. Rahul Deshpande suggested that, the feedback forms related to parent, alumni, employer, student and teacher will be presented in SMT meeting for their suggestions and then it would be circulated to the all committee members on e-mail.

9. Suggestions from school deans for quality improvement in academics and research

Dr. Harish Singla pointed out the need for standardization in the course syllabi. It was informed that the standardization process was already underway. The committee also discussed the need for creating a standardized end-semester examination question paper template. It was decided that it would be discussed in the examination board meeting and a decision would be accordingly made.

Dr. Rahul Deshpande informed that the work on the Institutional Development Plan was in progress. VC Madam suggested a new committee could be formed (because of new portfolio heads) to work on the Institutional Development Plan.

10. Update on collaboration with L&T for a new M. Tech programme

Dr. Jonardan Koner briefed the committee about the talks being held with the construction company, L&T Institute of Project Management, Vadodara and L & T EduTech, Chennai for a joint M. Tech programme in Construction Technology Management and M. Tech programme in Infrastructure Project Management to create a specialized workforce to cater to the needs of today's construction sites. More details about this initiative will be provided in the upcoming meeting.

11. Any other matter with permission of the chair

No points raised by the members.

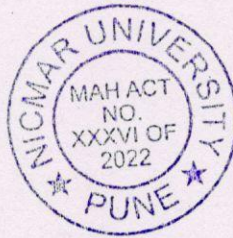
Vote of Thanks

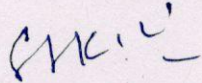
There being no other business to be transacted, the meeting concluded with a vote of thanks to the Chair by Dr. Rahul Deshpande, Dean of Quality Assurance.

Date: January 03, 2024

Place: Pune

Chairperson




Dr. Mrs. Sushma S. Kulkarni
Vice Chancellor