

# **NICMAR**

**U N I V E R S I T Y**  
**P U N E**

**IQAC Meeting No. 03 - March 19, 2024**

- **Notification & Agenda**
- **Attendance Sheet**
- **Minutes of the Meeting**

## NOTIFICATION AND AGENDA

Meeting No. : 03/2023-2024  
Day / Date : Tuesday, March 19, 2024  
Time : 03:00 PM  
Mode : Hybrid  
Place : F- 02, NICMAR University Campus, 25/1, NIA Post Office, Balewadi Pune - 411 045

### Agenda

1. Welcome note by Dr. Mrs. Sushma S. Kulkarni, VC and Chairperson of IQAC Committee, NICMAR University, Pune
2. A review of the previous minutes of the meeting held on 19<sup>th</sup> December, 2023 and action taken report
3. Update on Institutional Development Plan
4. Discussion on Dr. Radhakrishnan Committee Report on Reforms in Accreditation and Ranking
5. Update on NAAC criteria-wise entries
6. Implementation of Feedback forms from various stakeholders
7. Academic Audit - Internal
8. Strategic programme development roadmap - B. Tech and B. Arch
9. Update on Faculty / Staff development programmes by various departments of University
10. Update on Curriculum structure redesign
11. Update on placement
12. Update on Admissions
13. Update on student activities
14. Announcement of NICMAR - ICCRIP 2024
15. Any other item, with permission of chair person

MINUTES OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING OF NICMAR UNIVERSITY  
HELD ON TUESDAY, 19<sup>TH</sup> MARCH 2024 AT 3.00 PM AT THE F-02, AT UNIVERSITY CAMPUS

Members Present



**IQAC COMMITTEE MEETING**  
**IQAC/23-24/03**

Day / Date : Tuesday, 19th March- 2024

Time : 3 To 5 pm.

Venue : F-02, NICMAR University, Pune

Mode : Hybrid

**Attendance Sheet**

Sr. No.	Name of the Members	Designated Members	Signature
1	Dr. Mrs. Sushma S. Kulkarni	Chair Person	<i>[Signature]</i>
2	Dr. Prashant I Dave	Member	<i>[Signature]</i>
3	Dr. Anil Agarwal	Member	<i>[Signature]</i>
4	Dr. Jonardan Koner	Member	<i>[Signature]</i>
5	Dr. Rajesh Goyal	Member	Absent
6	Dr. Rahul Deshpande	Dean, QA	<i>[Signature]</i>
7	Dr. Rajanikant Rajhans	Member	<i>[Signature]</i>
8	Dr. Darshan Mahajan	Member	<i>[Signature]</i>
9	Dr. Harish Singla	Member	<i>[Signature]</i>
10	Dr. Smitha Yadav	Member	<i>[Signature]</i>
11	Dr. Abhijat Abhyankar	Member	<i>[Signature]</i>
12	Dr. Amit Hiray	Head- QA	<i>[Signature]</i>
13	Dr. Adinath Damle	Member	<i>[Signature]</i>
14	Prof. Madhav B. Kumthekar	Member	<i>[Signature]</i>
15	Mr. Ravindra Wani	Member	<i>[Signature]</i>
16	Mr. A. R. Jadhav	Member	<i>[Signature]</i>
17	Mr. J. P. Shroff	Member	Absent
18	Mr. Sameer Dutta	Member	Absent
19	Ms. Priyanka Challapalli	Member	Absent
20	Mr. Amartya Sharma	Member	Absent
21	Mr. Yashwant Bhatt	Member	Absent
22	Dr. Tapash Ganguli		Absent
23	Dr. Smita Patil		<i>[Signature]</i>
24	Dr. Sagar Maisane		
25	Dr. Devang Desai		<i>[Signature]</i>
26	Dr. Pankaja Bagul		<i>[Signature]</i>

*[Handwritten signature]*

**# To grant leave of absence, if any:**

1. Dr. Rajesh Goyal
2. Mr. J. P. Shroff
3. Mr. Sameer Dutta
4. Ms. Priyanka Challapalli
5. Mr. Amartya Sharma
6. Mr. Yashwant Bhatt

The above listed members were granted the leave of absence.

A meeting of the members was called upon to discuss the predefined agenda as given above. The discussions and decisions made during the meeting have been documented as follows:

**1. Welcome note by Dr. Mrs. Sushma S. Kulkarni, VC and Chairperson of IQAC Committee, NICMAR University, Pune**

Dr. Mrs. Sushma S. Kulkarni, VC and Chairperson of the IQAC Committee welcomed all the members to the meeting.

**2. A review of the previous minutes of the meeting held on 19th December, 2023**

Minutes of the previous 2nd quarterly meeting of IQAC dated 19th December, 2023 were placed before the committee.

The members after due deliberations took note of the same and passed the following resolution unanimously:

**“RESOLVED THAT** the IQAC Committee hereby approves the minutes of IQAC 2<sup>nd</sup> meeting of the academic year 2023-2024.

**RESOLVED FURTHER THAT** a certified copy of this resolution may be furnished to the concerned person(s) and/or authorities for giving effect to this resolution, under the hands of the Vice Chancellor of the University.”

### 3. Action Taken Report

#### ACTION TAKEN REPORT (19<sup>th</sup> December, 2023)

Sr. No.	Point Discussed	Responsible Person	Action to be Taken	Remarks
1.	Approval of the new IQAC Committee	Dean-QA	Dean-QA introduced new IQAC Committee and all members approved	Approved
2.	Discussion on the curriculum as per NEP 2020 and accreditation requirements	Dean Academics	Some initiatives started like Curriculum structure re-design	In process
3.	Academic initiatives to improve quality - Studium Tech Software	Registrar / IT Dept.	LMS: In-Operate & Upgrade CoE- In Process Accreditation – In Process	In process
4.	Academic initiatives to improve quality - Faculty Training Programmes	CoEAP	Organizing the training for Deans, Heads and Faculty	Organized FDP
5.	Review on feedback forms designed to collect feedback from various stakeholders	Head-QA	Head- QA designed and shared the feedback forms for suggestions	Finalized
6.	Initiative to collaborate with the GIET University	VC Office	Discussion initiated	In Process

### 4. Update on Institutional Development Plan

Dr. Rahul Deshpande explained that, Dr. Chandrakant Gokhale and Dr. Milind Phadtare will be leading the effort for the preparation of Institutional Development Plan as per new UGC guidelines as on February 2024 under the guidance of the Vice Chancellor. A first kick – off meeting was held on 07<sup>th</sup> March 2024 to initiate the thinking on proposed action plan for the said Institutional Development Plan. Vice Chancellor suggested to conduct a workshop to set the priorities for develop the targets and goals which the university wanted to achieve. Dr. Kumthekar suggested to prepare a pie chart for goal setting as per management levels for mapping the school's vision and mission to university's vision and mission. Dr. Rahul Deshpande informed that, a second meeting to initiate the goal settings is planned on 26<sup>th</sup> March 2024. Views of various stakeholders in regard to IDP will be taken.

## **5. Discussion on Dr. Radhakrishnan Committee Report on Reforms in Accreditation and Ranking**

Dr. Rahul Deshpande highlighted the important updates from Dr. Radhakrishnan Committee Report on reforms in accreditation process. The meeting was briefed on the changes to present accreditation system, categories of Higher Education Institutes (HEIs), proposed framework in the new accreditation system and the proposed One Nation One data (ONOD) online platform.

## **6. Update on NAAC criteria-wise entries**

Dr. Rahul Deshpande informed all members that, the process has been initiated to update the NAAC criteria-wise entries for the academic year 2022-23 and 2023-24 by the respective heads. To understand the challenges and progress, a review will be taken on every 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of a month. In this regard Dr. Rajnikant Rajhans, Dean - Research asked one doubt about maintaining the data for faculty publications. It was decided that, all the faculty publication data will be captured by research department (noting school affiliations) and at the end of year it will be forwarded to the IQAC.

## **7. Implementation of new Feedback forms for various stakeholders**

The new feedback forms for various stakeholders were presented in the SMT meeting and deliberated for a couple of months. The newly designed forms were presented in the IQAC meeting for suggestions. Vice Chancellor opined it will be a good input to collect alumni feedback from older batches of the NICMAR Institute (before formation of the University), as it will provide us important direction in taking the university forward. Dr. Rahul Deshpande briefed the meeting on the new forms which will be part of the revamped feedback system. Dr. Jonardan Koner, Dean-Career Services, Industry & International Collaborations and Alumni suggested that, the Course Exit Survey forms should be sent to all faculties on priority basis to collect the feedback from existing students. Students feedback (on faculty and course content) for the current batch will be collected by the Controller of Examination department for this academic year. From the next academic year onwards, IQAC department will take the same. One of our invitees raised a query regarding number of units to match the number of CO's. Dr. M. B. Kumthekar clarified that, the NAAC / NBA never asks us about the number of CO's or units. He further added that, for simplicity sake, CO's should not more than 6.

## **8. Academic Audit- Internal**

Dr. Rahul Deshpande informed that, academic Audit is planned in the coming months. In this regard, the Dean – QA informed about a proposed visit to Pimpri Chinchwad College of Engineering, Pune in April 2024 with all School Deans and programme heads to understand the documentation practices adopted by the said institute. In the month of May/June 2024, an internal audit will be planned.

## **9. Strategic programme development roadmap - B. Tech and B. Arch**

Dr. Pankaja Bagul, Head - Department of Architecture (DoA) gave a presentation on strategic program development roadmap of the B. Arch programme. She explained the vision is to create a highly creative, industry ready architectural professionals in next five years. The Head - DoA informed about the proposed innovation in curriculum and the use of latest tools.

Dr. Smita Patil, Dean, School of Engineering (SoE) presented the strategic program development roadmap of the B. Tech. in Civil Engineering programme. She briefed about the future initiatives planned by the SoE such as creation of a "Makers Place" within the university campus for fostering creativity, innovation, and hands-on learning among undergraduate (UG) and postgraduate (PG) students. A few more initiatives such as 3D Concrete Printing Lab, Augmented Reality/Virtual Reality (AR/VR) & Drone Technologies, Collaboration with International Universities, etc. were presented.

Dr. M. B. Kumthekar suggested planning student visits to bridges, highways, railway stations, airports, metro, tunnels, and dams which are the focus are of government development plans.

#### **10. Update on Faculty / Staff Development programmes by various departments of University**

Dean-QA briefed the committee about various Faculty & Staff development programmes conducted by the university in the past year. The Vice Chancellor appreciated efforts of Dr. Prashant Dave, Registrar for conducting staff development programmes and suggested to conducting some certification level programme. The Registrar assured that, after 5 MS Excel training sessions are completed, certification level programmes will be introduced.

Dr. Kumthekar suggested to link the faculty/staff development programmes to University's institutional development plan, so as to map with the University's vision mission. In this regard, the Vice-chancellor informed that, the university is now preparing performance appraisal forms to observe the training needs in the area of teaching- learning, research and administration. The subsequent development programmes will originate from these training needs.

#### **11. Update on Curriculum structure redesign**

Dr. Anil Agarwal, Dean Academics informed the meeting about the curriculum restructuring exercise for the MBA programmes which have completed one cycle considering the feedback received from the faculty as well as students. The programme restructuring was necessitated by NEP requirements and certain operational difficulties.

Dr. Agarwal informed that series of meetings have taken place to finalize the programme structure and the team is working on finalization of syllabus. The team is paying attention to the balancing of courses semester wise, to make sure that faculties are not overloaded in one semester. It was informed to the meeting, that the school vision, mission, PO formulation exercise is already complete. He also requested concerned Deans and Heads to plan the vacations in the beginning of vacation window to facilitate time table preparation. Dr. Agarwal also pointed out that if the new faculties (to be hired soon) can join in the month of June, the teaching load distribution and subsequent academic preparation can take place smoothly. Dr. Agarwal clarified that the curriculum structure redesign is not being done for programmes like B. Arch., B. Tech (Civil), M. Plan, MBA – ENS and MBA-SEM as they have not completed the one cycle.

## 12. Update on placement

Dr. Jonardan Koner, Dean-Career Services, Industry/ International Collaborations, Alumni briefed the meeting about the programme-wise final placements statistics. Up to February 2024, 95.51% students were placed in domestic as well as international companies. One remarkable achievement highlighted by the placement department is the highest domestic package of approximately 25 lacs/annum secured by one of the students.

## 13. Update on Admissions

Dr. Prashant Dave, Registrar provided statistical data about the latest updates on admissions. The flagship programmes are on track to achieve the admission targets. Dr. Dave pointed out areas of concern with respect to MBA - FB & E and MBA SEM from the admissions target angle. New strategies are being devised and hopefully it will bring in more admissions in these domains. Dr. Harish Singla, Dean - NBS observed that the students enrolled for MBA – General Management are primarily converted from MBA -ACM. Registrar appreciated the efforts taken by Dr. Abhijat Abhyankar, Dean - SoEE and Dr. Sudarsan J. S., Head – SoEE programmes for being active for admission related work and uploading photos/videos on social media of every programme organised by their department.

## 14. Update on student activities

Dr. Darshan Mahajan, Dean, Student Activities presented the activities conducted in the last year. Information was also provided on new events like Shivaji Maharaj Jayanti, Saraswati Puja and blood donation drive etc. Vice chancellor appreciated Dr. Darshan Mahajan on the grand success of TECHNIKALA 2024.

## 15. ICCRIP 2024

Dr. Rajni Kant Rajhans, Dean, Research & Development updated the meeting about the 8th International Conference on Construction, Real Estate, Infrastructure and Project Management to be organized on 23-24 August, 2024

## 16. Any other item, with permission of chair person

No points raised by the members.

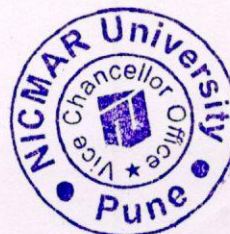
## # Vote of Thanks

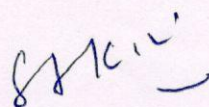
There being no other business to be transacted, the meeting concluded with a vote of thanks to the Chair by Dr. Rahul Deshpande, Dean of Quality Assurance.

Date: March 19, 2024

Place: Pune

Chairperson



  
Dr. Mrs. Sushma S. Kulkarni  
Vice Chancellor