


## Notice & Agenda of EOC 1<sup>st</sup> Minutes held on 29<sup>th</sup> July 2025 of Meeting AY 2025-26

  
**NICMAR**  
UNIVERSITY  
PUNE

Ref: NICMAR University, Pune/EOC-01 July 11, 2025

**Notice and Agenda**

Dear Madam /Sir,


**NOTICE OF 1<sup>st</sup> Equal Opportunity Cell MEETING**

Meeting No. : 01/ 2025  
Day / Date : Tuesday, July 29, 2025  
Time : 05.00 p.m. to 05.30 p.m.  
Mode : Offline  
Place : NICMAR University, Pune  
VC Conference Room,  
25/1, NIA Post Office, Balewadi, Pune - 411 045

Sr. No	Agenda No	Subject in Brief	Responsible Person	Action Taken	Status
1.	1	Welcome, the chairperson and members of the EOC	Dr. Yuvraj Dilip Patil		
2.	2	Action plan for AY 2025-26 for EOC	Dr. Samanta, Dr. Komal, Dr. Ramakrishnan		
3.	3	To conduct awareness generation programmes	Dr. Yuvraj Dilip Patil		

*Signature*  
Dr. Yuvraj D. Patil  
Associate Professor  
Member Secretary- Equal Opportunity Cell  
NICMAR University Pune

*Noted*  
*gsh*



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**Minutes of Meeting held on 29<sup>th</sup> July 2025 at 5:00pm**

<b>Sr . No</b>	<b>Agenda No</b>	<b>Subject in Brief</b>	<b>Responsible Person</b>	<b>Action Taken</b>	<b>Status</b>
1.	1	Welcome the chairperson and members of the EOC	Dr. Yuvraj Dilip Patil	Briefing about the third meeting conducted in the academic Year 2024-25  On the following points (Guest lecture, hindrance free campus progress , inviting area of interest of students for self-development. <b>Annexure I</b>	
2.	2	Action plan for Academic Year 2025-26	<b>Dr. Komal Handore,</b> <b>Dr. P.K. Smanta,</b> <b>Dr. Ramakrishna</b>	<b>Annexure II</b>	
3.	3	Organize guest lecture	Dr. Yuvraj Patil	<b>Annexure III</b>	

### **Members Present**

Dr. Sushma S. Kulkarni  
Dr. Ramakrishna  
Dr. Komal Handore  
Dr. Yuvraj Patil

### **Annexure I**

Dr. Yuvraj Patil provided a briefing on the key updates from the previous meeting, covering the following points:

- 1) Guest Talk at NICMAR University, Pune: A talk was organized on the topic "Equality, Equity, and Liberty" by Dr. Swatee Yogesh, Assistant Professor, ILS Law College, Pune. The session aimed at enhancing awareness around social justice principles among students and staff.
- 2) Campus Accessibility – Barrier-Free Movement: Dr. Komal Handore presented progress updates regarding the removal of hindrances to barrier-free movement across the university campus, with a focus on infrastructure improvements to support accessibility for all.
- 3) Communication Skills Lecture Initiative: Dr. Ramakrishna, Dr. Komal Handore, and Dr. Pradeepta K. Samanta jointly briefed the committee about the preparation of a Google Form and the invitation process for students to participate in a proposed lecture series on 'Communication Skills' aimed at enhancing students' professional development.

### **Annexure II**

#### **Agenda 2-Action plan for Academic Year 2025-26**

**Agenda 2.1 Organise a workshop on 'Communication Skills' by inviting interest of the students in google/ MS form.**

#### **Action Plan for Workshop Coordination**

- 1) **Assigned to:** Dr. Komal Handore

#### **Responsibilities:**

- I. **Form Creation and Circulation to** invite participation in the upcoming academic growth workshop.
  - II. Communicate with the invited guest speaker to confirm availability and finalize the session details.
  - III. **Budget and Session Plan Approval of the Hon'ble Vice-Chancellor:** Prepare the detailed session plan for the proposed 10-hour workshop.
- 2) **Dr. P.K. Samanta-**
- I. Collaborate with Dr. Komal Handore to finalize the dates of the workshop sessions.
  - II. Based on the number of Registered participants, book an appropriate venue (classroom or mini auditorium) for each session. (arrange on two Saturdays each of 5 hours)

- III. Check the availability of the office assistant or office coordinator on the scheduled dates to assist with on-ground coordination.
- IV. Ensure proper attendance is marked and maintained for all participants during each session.

### **Agenda 2.2 Handrance-free Campus**

#### **I. Elevator Planning – Phase II:**

Prepare a conceptual sketch/design for an elevator extending up to the flag hoisting area in Phase II.

Recommend suitable fast-moving elevator models that ensure efficiency and safety.

#### **II. Signage at lefts in Phase II building:**

In coordination with the Dean of Infrastructure, prepare and install a signboard advising students to avoid the use of the lift when accessing the first floor.

Ensure the sign promotes healthy practice and accessibility awareness.

#### **III. Ramp Construction – Phase I Building:**

Plan and oversee the installation of accessible ramps at the entry and exit points of the Phase I building to ensure inclusive access for all.

#### **IV. Ramp Construction – Phase II Parking Area:**

Prepare the design and initiate the construction of ramps in the Phase II parking area to support barrier-free movement.

#### **V. EOC (Equal Opportunity Cell) Objectives:**

Lead a discussion in the next meeting to review and refine the objectives of the Equal Opportunity Cell (EOC).

Focus on identifying new areas of student development and enhancing inclusion through infrastructural and programmatic support.

### **Annexure III**

#### **Agenda 3 Organise a common guest lecture with the Internal Committee of POSH on ‘Sexual Harashment at workplace’**

Responsible person- Dr. Yuvvraj Patil

- Collaborate with **Dr. Kirti Rajhans** to finalize the dates for the workshop sessions.
- Clearly define and share responsibilities to ensure smooth execution of the workshop.



Members present for the first meeting in A.Y. 2025-26 from left Dr. Ramakrishna, Dr. Yuvvraj Patil, Dr. Shushma Kulkarni, Dr. Komal Handre

*Yuvraj Patil*  
30-7-2025  
Minutes of Meeting Prepared  
By Dr. Yuvvraj Patil  
Member Secretary EOC

*Sushma Kulkarni*  
**Dr. Mrs. Sushma S. Kulkarni**  
Vice Chancellor  
NICMAR University  
Pune, India