



NICMAR

U N I V E R S I T Y

P U N E

IQAC Meeting No. IQAC/25-26/01

- **Notification & Agenda**
- **Attendance Sheet**
- **Minutes of the Meeting**

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NOTIFICATION AND AGENDA

Meeting No. : IQAC/25-26/01

Day / Date : Tuesday, September 30, 2025

Time : 4:00 PM

Mode : Offline

Place : S-02, NICMAR University Campus, 25/1, NIA Post Office, Balewadi Pune - 411 045

Agenda

1. Welcome note by Dr. Mrs. Sushma S. Kulkarni, VC and Chairperson of IQAC committee, NICMAR University, Pune
2. Read and approve the Minutes of Meeting of IQAC Meeting held on 17th June, 2025 and present the Action Taken Report
3. Proposal for Reconstitution of IQAC Committee Members
4. Implementation of Institutional Development Plan (IDP)
5. Discussion on Internal audit report and ATR
6. Review of last semester faculty feedback received on teaching -learning, Faculty mentoring
7. Any other point, with permission of chair person

MINUTES OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING OF NICMAR UNIVERSITY, PUNE HELD ON TUESDAY, 30TH SEPTEMBER, 2025 AT 4 PM AT THE S-02, UNIVERSITY CAMPUS. THE MEETING HAVE CONDUCTED THROUGH OFFLINE MODE.

Members Present (Attendance Sheet)



**IQAC COMMITTEE MEETING
IQAC/25-26/01**

Day & Date : Tuesday, 30th Septemebr, 2025

Time: 4:00 pm to 5:30 pm

Venue : S-02, NICMAR University, Pune

Mode: Offline

Attendance Sheet

Sr. No.	Name of the Members	Sigb.	Designated memebrs
✓ 1	Dr. Mrs. Sushma S. Kulkarni	<i>[Signature]</i>	Chair Person
2	Dr. Anil Agarwal	<i>A</i>	Member
3	Dr. Jonardan Koner	<i>[Signature]</i>	Member
4	Dr. Amol Pawar	<i>[Signature]</i>	Member
5	Dr. Rahul Deshpande	<i>[Signature]</i>	Director - IQAC
✓ 6	Dr. Rajni Kant Rajhans	<i>[Signature]</i>	Member
7	Dr. Darshan Mahajan		Member <i>[Signature]</i>
8	Dr. Harish Singla		Member <i>[Signature]</i>
9	Dr. Smitha Yadav	<i>A</i>	Member
10	Dr. Abhijat Abhyankar	<i>[Signature]</i>	Member <i>[Signature]</i>
11	Dr. Amit Hiray	<i>[Signature]</i>	Head- QA
12	Dr. Adinath Damle	<i>[Signature]</i>	Member
13	Dr. Madhav B. Kumthekar	<i>[Signature]</i>	Member
14	Dr. Prashant I Dave	<i>A</i>	Member
15	Mr. Ravindra Wani		Member <i>[Signature]</i>
16	Mr. A. R. Jadhav		Member <i>[Signature]</i>
17	Mr. NIHALAHMAD FARAS	<i>A</i>	Member
18	Ms. ANUSHKA SHET	<i>A</i>	Member
19	Ms. Akanksha Oza	<i>A</i>	Member
20	Mr. Madhur Daga	<i>A</i>	Member
21	Mr. Medhur Daga		Member
22	Dr. Tapash Ganguli	<i>A</i>	Invitee
23	Dr. Sagar Malsane	<i>[Signature]</i>	Invitee
24	Dr. Devang Desai	<i>[Signature]</i>	Invitee
25	Dr. Smita Patil	<i>[Signature]</i>	Invitee
26	Dr. Supriya Nene	<i>[Signature]</i>	Invitee

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To grant leave of absence, if any:

1. Dr. Anil Agarwal
2. Dr. Smitha Yadav
3. Dr. Prashant Dave
4. Mr. Nihalahmad Faras
5. Ms. Anushka Shet
6. Ms. Akanksha Oza
7. Mr. Madhur Daga
8. Mrs. Swati Chandwadkar

The members listed above were granted the leave of absence.

A meeting of the members was called upon to discuss the predefined agenda as given above. The discussions were held and decisions were made during the meeting which have been documented as follows:

1. Welcome note by Dr. Mrs. Sushma S. Kulkarni, VC and Chairperson of IQAC committee, NICMAR University, Pune

In the absence of Dr. Mrs. Sushma S. Kulkarni, Vice Chancellor and Chairperson of IQAC, the meeting was initiated by Dr. Rahul Deshpande, Dean – Quality Assurance, who welcomed all the members present and outlined the significance of the agenda items for the quarter.

2. Read and approve the Minutes of Meeting of IQAC Meeting held on 17th June, 2025 and present the Action Taken Report

Dr. Rahul Deshpande, Dean – Quality Assurance, presented the Action Taken Report (ATR) of the previous IQAC meeting held on **17th June, 2025**. The committee reviewed the progress of key decisions and noted.

1. IQAC Office Space:

The establishment of a dedicated IQAC office is in progress. This space will serve as the central hub for data management, record-keeping, accreditation preparedness, and stakeholder interaction.

2. NEP 2020 Implementation Committee:

The constitution of a University-level NEP 2020 Implementation Committee has been initiated.

3. Internal and External Academic & Administrative Audit (AAA):

The Internal AAA was successfully conducted in September 2025, covering academic processes, governance mechanisms, and administrative compliance. A detailed review and action follow-up are planned in November 2025. The External AAA has been scheduled for February 2026, to be conducted by external experts including senior academicians and retired principals.

4. Institutional Development Plan (IDP):

A mid-term review of IDP implementation was conducted, focusing on curriculum redesign, faculty development, research enhancement, and student support systems. Based on the

findings, IDP implementation has been included as a detailed agenda item in the present meeting to track outcomes and corrective measures more systematically.

The members appreciated the progress achieved and emphasized the importance of timely follow-up, especially on the NEP 2020 Committee formation and preparation for the upcoming external audit. Following the discussion, the committee unanimously passed the following resolution:

“RESOLVED THAT the IQAC Committee hereby approves the minutes of the previous IQAC meeting held on 17th June, 2025 along with the ATR.”

3. Proposal for Reconstitution of IQAC Committee Members

The committee deliberated on the reconstitution of the IQAC membership, as per the protocol of revising the committee composition after the completion of the tenure of existing members. It was noted that the student representatives had completed their academic programmes, and hence, new student members are to be inducted to ensure continued student participation. Additionally, a few members had resigned or completed their tenure, necessitating the inclusion of new representatives.

The Vice Chancellor approved the list of newly nominated members, and the same was placed before the committee. After due consideration, the committee ratified the revised IQAC membership.

“RESOLVED THAT the reconstituted IQAC Committee with the newly inducted members, replacing outgoing members, be and is hereby approved and ratified by the Internal Quality Assurance Committee of NICMAR University, Pune.”

4. Implementation of Institutional Development Plan (IDP)

Dr. Rahul Deshpande, Dean – Quality Assurance, presented the **progress and outcomes of IDP implementation** against the parameters set in the Institutional Development Plan. The presentation highlighted short-term, mid-term, and long-term goals, with contributions from the respective portfolio heads:

- **Short-Term Goals (Year 1–2):**
 - **Curriculum:** Work on aligning curriculum frameworks with evolving regulatory norms has been completed and is modified as per the latest industry needs.
 - **Digitalization initiatives:** The integration of SAP systems is in progress to streamline academic and administrative processes.
 - **Library Resources:** The scope of the digital library has been expanded, with emphasis on categorising books and e-resources by department. Procurement is being aligned with regulatory body requirements (AICTE, COA, PCI, etc.).

- **Multimedia Lab:** The urgent need to establish a **Multimedia Lab** was noted, to support online curriculum development and e-learning modules. *(This can be part of the Center for Acad. Practice)*
- **Mid-Term Goals (Year 3–4):**
 - **NSS Unit:** The Dean – Student Affairs informed that NSS approval is expected within the next three months.
 - **NCC Proposal:** The point raised during the internal AAA regarding NCC enrolment was deliberated, and it was concluded that the University will not proceed with NCC at this stage.
 - **Faculty & Student Engagement:** Enhanced mentoring mechanisms and feedback loops are being developed as part of academic quality improvement.
- **Long-Term Goals (Year 5):**
 - **Internationalisation :** The University has initiated efforts to attract international students. To further strengthen this initiative, Dr. Sagar suggested involving school-level representatives to actively participate in the enrolment and support of international students. In this regard, Dr. Rahul Deshpande advised that detailed proposals be prepared by the respective Schools and submitted to the University authorities for review and necessary approval.

The committee appreciated the systematic monitoring of IDP progress and emphasized the need for timely execution of pending infrastructure initiatives such as the Multimedia Lab and completion of SAP implementation.

5. Discussion on Internal audit report and ATR

Dr. Rahul Deshpande, Dean – Quality Assurance, elaborated on the findings of the Internal Academic and Administrative Audit (AAA) and the subsequent Action Taken Report (ATR) submitted by the experts. He informed the committee that the ATR has already been circulated to all School Deans and Heads of Departments for necessary compliance.

Key points highlighted:

- The CO-PO attainment processes are not yet standardised across all departments, which remains a critical point of concern raised by the auditors.
- To address these gaps, the IQAC has initiated weekly review meetings with School representatives to deliberate the differences identified in the internal audit and create one standard policy for the university.
- The objective of these review meetings is to ensure timely corrective actions and to strengthen institutional preparedness for the upcoming External AAA scheduled in February 2026.

The committee noted the update and emphasized the need for strict adherence to the timelines so that all compliance requirements are fully addressed before the external audit.

6. Review of last semester faculty feedback received on teaching - learning, Faculty mentoring

Dr. Rahul Deshpande, Dean – Quality Assurance, presented a detailed analysis of the feedback received from students across Schools and programmes.

Key highlights from the discussion:

- **Technical Issues:** It was noted that technical difficulties were experienced in generating reports from the EduPlus platform, which has been functioning slowly. The Controller of Examinations informed the committee that EduPlus representatives are scheduled to visit the campus to resolve these issues.
- **Feedback Gaps:** It was observed that the majority of the lower feedback scores were received from Undergraduate (UG) students, whereas the same faculty members received comparatively higher ratings from Postgraduate (PG) students.
- **Differentiated Pedagogy:** The committee discussed the need to differentiate teaching–learning approaches for UG and PG students, considering differences in their learning abilities and academic maturity. Two possible solutions were suggested:
 1. Conducting orientation and training programmes for faculty to enhance teaching methods tailored to UG students.
 2. Considering recruitment of additional faculty members specifically for UG programmes, if required.
- Mr. Ravindra Wani recommended that faculty feedback scores should be used as a developmental tool to identify areas of improvement.
- **Analytical Review:** It was agreed that an analytical chart should be prepared to study the trend of UG vs PG feedback systematically, enabling targeted interventions.

The committee appreciated the detailed analysis and resolved to implement corrective measures to improve the feedback process, teaching–learning outcomes, and faculty mentoring system.

The feedback received from school should be followed with counselling of faculty & Action plan to improve.

7. Any other point, with permission of chair person

No additional points were raised for discussion. However, the committee emphasized the need to expedite the constitution of the NEP 2020 Implementation Committee and to finalize the establishment of the dedicated IQAC office at the earliest, to ensure smoother coordination and timely execution of quality assurance initiatives.

Vote of Thanks

There being no further business, the meeting concluded with a vote of thanks to the Chairperson and all participating members by Dr. Amit Hiray, Head – IQAC.

Date: September 30, 2025

Place: Pune

Chairperson



Dr. Mrs. Sushma S. Kulkarni,
Vice - Chancellor